



GEORGETOWN UNIVERSITY

University Committee on Rank and Tenure

May 4, 2006

Dear Colleagues:

As you know, the University Committee on Rank and Tenure evaluates applications for tenure and/or promotion and makes recommendations on them to the President. Because the Committee currently receives the great majority of these cases in the second semester, the workload of the Committee is especially heavy in the spring, and some applicants do not receive word of a decision on their case until the summer. To help distribute the workload of the committee more evenly throughout the academic year, and to ensure that our colleagues receive word of decisions without excessive delay, the Committee, in consultation with and with the approval of the Faculty Senate, requests that applications for promotion to the rank of Professor (where tenure has already been granted) be received by the appropriate executive vice president by November 15 (instead of January 15), and that applications for tenure and promotion be received by March 1 (instead of March 15).

The Committee asks that, if possible, individual units meet these deadlines for the next academic year (2006-2007); the new deadlines will go into full force and effect the following academic year (2007-2008). As in the past, extensions to the deadline may be granted by the appropriate executive vice president in accordance with the Faculty Handbook. The Committee recognizes that these changes will initially require some adjustment from individual candidates, academic units, and schools, but expects that the benefits to the University and to individual faculty members will greatly outweigh any inconvenience.

With all best wishes,

Alexander Sens
Professor and Chair, Classics Department
Chair, University Committee on Rank and Tenure